

NO. SAI/NERC/SP- EQPT/2014-15

Date: 19.02.2015

## NOTICE INVITING TENDER

Sealed tenders are invited by SAI, NERC, Imphal from reputed Manufacturers or Authorized distributors/suppliers for supply of consumable sports equipment for the discipline of Boxing, Football, Handball & Hockey with minimum annual turnover of Rs. 40.00 lac (Rupees Forty Lac) during the last three preceding years from Sports Equipment including export duly certified by CA and preferably having minimum three years of experience in supplying sports Equipment to Govt. Department or PS Undertaking for award of contract for supply of sports equipment to the SAI Trainees for a period of one year. The interested/intending parties may give their competitive rate (inclusive of all taxes like VAT/ Sale Tax/ Freight Charge etc; FOR SAI, NERC, Imphal) and other relevant documents/information in the prescribed Tender Form.

1	Tender Cost (Cash or Draft)	Rs.500/-
2	Last Date of Sale of Tender Documents	11 <sup>th</sup> March, 2015 up to 10.30 A.M.
3	Last Date of Submission of Tender Documents	11 <sup>th</sup> March,2015 up to 12.00 Noon.
4	Date of opening of Tender Documents	11 <sup>th</sup> March,2015 at 12.30 P.M
5	EMD/Bid security money amounting to 2% of the estimated value in way of Demand Draft in favor of Director, Sports Authority of India, North East Regional Centre, Imphal .	16,600/-
6	Total estimated value of Consumable Sports Equipments	<b>8,30,000/-</b>
7	Website	<a href="http://www.sportsauthorityofindia.nic.in">www.sportsauthorityofindia.nic.in</a>
The tender documents may be obtained from the office of the SAI, North East Regional Centre, Takyel, Imphal- 795001. Tender document is also available on SAI website which can be downloaded		
Sd/- <b>Dy. Director In-charge.</b> <b>SAI, NERC, Imphal</b>		

**SPORTS AUTHORITY OF INDIA  
NORTH EAST REGIONAL CENTRE, TAKYEL, IMPHAL-795001**

**TENDER FORM NO: Sports Equipment/2014-15:**

**TENDER FOR SUPPLY OF CONSUMABLE SPORTS EQUIPMENT:**

Cost of tender of Rs 500/- (Rupees Five hundred only) by Bank Draft drawn in favor of the Director, Sports Authority of India, North East Regional Centre, Imphal has to be submitted. The Bidder **will have to submit tender cost along with EMD if down loaded from SAI website.**

Last date of receipt of tender is **11<sup>th</sup> March, 2015 up to 10.30 A.M.**, and Last Date of Submission of Tender Documents is 11th March, 2015 up to 12.00 Noon. Tender will be opened on the same day at **12.30 PM** at SAI, NERC, Takyel, Imphal -796001.

Sports Authority of India, North East Regional Centre, Imphal invites sealed tender from the reputed Manufacturers or Authorized distributors/Supplier for supply of consumable sports equipment as enclosed at "**Annexure - I**" to this form. The sports equipment quoted should be of the best quality and one non - refundable sample should be sent / submitted along with the technical bid documents.

**TECHNICAL BID FORM**

The following details / documents / certificates issued by the concerned Authorities in respect of the bidder are required to be submitted:

1. Name of Firm/Agency : -----
2. Name of the Proprietor/Partner : -----
3. Postal Address of the firm : -----
4. Telephone/Fax No. Email ID : -----
5. PAN / TAN Number (attached Photocopy) : -----
6. Tin No. (Attach photocopy) : -----
7. Attach copies of ITR for the last 3 Years (i.e. Assessment Year (2011-12, 2012-13 & 2013-14) : -----
8. Attach Copy of Balance sheet duly Certified/ audited by CA showing Minimum annual turnover of Rs. 40 Lac in each year (Trading, Profit & Loss A/C & Balance sheet) during last three years i.e. ( 2011-12 , 2012-13 & 2013-14 ) : -----

9. Detail of clients (Copy of award letter enclosed) : \_\_\_\_\_

10. Challan of Sample (copy enclosed) : \_\_\_\_\_

11. Details of EMD: Name of the Bank \_\_\_\_\_ Bank Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_ (Rupees \_\_\_\_\_ only).

12. Detail of Tender Cost if downloaded from website:

Name of the Bank \_\_\_\_\_

Bank Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_

(Rupees \_\_\_\_\_ only).

13. Declaration of the bidder that no case/dispute/claim with arbitration Court/consumer forum etc. are pending, on a stamp paper of Rs. 10/-

**(SIGNATURE OF THE BIDDER)**

With address and seal

**TERMS AND CONDITIONS FOR SUPPLY OF CONSUMABLE SPORTS EQUIPMENT  
FOR SAI TRAINESS**

1. The word “**Rate contract for supply of Consumable Sports Equipment (Indigenous items ) for the year 2014-15**” should be super scribed on the top left corner of the envelope bearing the name & address of the tenderer. The sealed quotation should accompany with the following:-
  - A. Earnest money as per details below in the form of Demand Draft issued by Bank in favor of Director, Sports Authority of India, North East Regional Centre Imphal , payable at Imphal, **(to be submitted in Envelope ‘A’)**.
    - i) **Sports Equipment-Rs.16,600/-(Rupees Sixteen Thousand Six Hundred only)**
  - B. Document completed in all respect duly signed by the tenderer, along with the list of samples of each quoted brand of Sports Equipment items having name of tenderer/ brand as per Performa at **Annexure II** should be submitted to SAI, NERC, Takyel, Imphal **(Envelope B)**.
  - C. The rates quoted for each item/ brand as per Performa at **Annexure - III** to be submitted in **(Envelope ‘C’)**.
2. The tender shall be deposited in one envelope **(containing 03 Nos separate sealed envelopes)** as above, in the tender box placed in the office of the Director, SAI, NERC, Takyel, Imphal-795001.
3. The rates / commercial / technical offer / firm will remain valid for one year from the date of finalization of the tender.
4. All tenderers are required to mention the name of firm and brand name on each sample **(discipline wise)** be kept in polythene pack and submitted in a sealed bag / box which will be opened and counted in front of tenderers along with technical bid.
6. The tender received without the above will summarily rejected.
7. The quantity of each item will be decided by the Director, SAI, NERC, Imphal .
8. The tentative requirement & technical specifications of different sports goods items is given at **Annexure-I**.
9. If even after approval information / facts submitted by the tenderer are found misleading/ incorrect etc., SAI reserves the right to disapprove the item (s) for the current / future rate contract or may impose penalties as it deemed fit. Non compliance of any of the terms of tender and future instructions by the Director, SAI, NERC, Imphal will be also warrant above penalties.

10. The EMD (interest free) will be retained as security money for successful bidder. In **case the security money is more than EMD**, the remaining amount will be recovered from the 1st bill and if the security amount is under the EMD, the remaining amount will be refunded within 15 days from the date of supply order. Security Money will be refunded after expiry of the six months from the date of supply if no complaints are received during this period.
11. EMD to the unsuccessful bidder will be refunded after finalization of the contract.
12. Items quoted by the firms should be strictly as per specifications.
13. Material indented for shall be supplied in full quantity within stipulated time. In case of delay in supply/ non supply/ short-supply/ poor quality or any other complaint, SAI reserves the right to adjust extra liabilities from the Security Money, disapprove a brand/ all brands or may take any other action as deemed fit.
14. The SAI, Regional Center, Guwahati will have the right to reject any or all the bids without assigning any reason.
15. Quotations received without Earnest money, Samples of quoted items, conditional or incomplete is liable to be rejected.
16. The supplies received, if not found as per specification of tendered items, are liable to be rejected.
17. In case the bidder fails in making the supply in prescribed period and place, the SAI shall have the right to purchase the same from the other source at the risk and cost of supplier.
18. The SAI,NERC, Imphal will be legally competent to cancel the contract of supply and also to take any other action against the supplier including imposing of any penalty on the supplier during tendency and till the final execution of the contract of the supply, in case the supplier is ever found to have committed any fraud against SAI, NERC, Imphal in supplying the material or indulge in any other malpractices thereof causing any financial losses during contract period.
19. The contract can be terminated or cancelled summarily by SAI in whole or in part any time without assigning any reason, if the supply made by the manufacturer/ supplier is not found according to the sample approved or in case supply is not received within stipulated time.
20. The SAI, NERC, Imphal have the right of awarding the work to one supplier or different suppliers for the supply of sports equipment items.
21. The successful bidders will give an affidavit certifying that the quality and brand of goods quoted in the quotation are correct and as per specification the concerned party / supplier is liable to pay damage out of the security in case of any defect. SAI, NERC, Imphal, may impose penalty as deemed fit and will have the right to make recovery from security or to make deduction from the bill.
22. SAI taking into accounts past performance of party, reserves the right to reject any tender.

23. In case any dispute arises in regard to the tender, the decision of the SAI, NERC, Imphal will be final and binding.
24. In case of litigation, the courts at Imphal only will have jurisdiction for deciding case according to Indian law in force.
25. The technical bid of the bidders will be opened first and the financial bid will be opened only those bidders whose Technical bid shall be accepted by the competent authority.
26. It must be noted that this is just an enquiry and does not amount to any Commitment on the part of Sports Authority of India to order any or all products offered. The decision of Sports Authority of India in this regard would be final and be entirely, at its discretion.
27. SAI, NERC, Imphal reserves the right to reject any tender in whole or in part thereof without assigning any reasons. If 5% or more of any item of any one or more lots of supply, is found to be defective in material, size, quality or any other defect of specification or manufacturing defect, then the penalty of 10% of total price of the lot in addition to refund for returned / rejected goods, will become to payable to SAI.
28. All Bidders will mention technical details and specification as enclosed in Appendix of **Annexure - I**.

**(SIGNATURE OF THE BIDDER)**  
with address and seal

**DECLARATION**

1. I, have read the terms & conditions mentioned in the tender document and Undertake to abide the same during the contractual period.
2. The information given in the technical bid by the undersigned is correct.

**(SIGNATURE OF THE BIDDER)**  
with address and seal

**SPORTS AUTHORITY OF INDIA  
NORTH EAST REGIONAL CENTRE, TAKYEL, IMPHAL-795001.**

**QUOTATION FOR SUPPLY OF CONSUMABLE SPORTS EQUIPMENT ITEMS TO SAI,  
NORTH EAST REGIONAL CENTRE, TAKYEL, IMPHAL**

**(B) TENTATIVE REQUIREMENT & TECHNICAL SPECIFICATION OF CONSUMABLE SPORTS EQUIPMENT ITEMS :**

Discipline	Name of Items	Tentative Requirement	Technical Specification
<b>(I) BOXING</b>	Boxing Gloves (10 Oz)	110 prs.	Trenz & others
	Boxing Head Guards	100 prs.	Trenz & others (Small, Medium, Large)
	Boxing Punching Gloves	100 prs.	Trenz & others
	Boxing Gum Shields	164 Nos.	Trenz & others
	Boxing Punching Pad	64 prs.	Trenz & others
	<b>(II) FOOTBALL</b>	Football	100 Nos.
	Football Goal Net	3 Sets.	Garfill & others(Super Strong quality)
<b>(III) HANDBALL</b>	Hand Ball for Women	10 Nos.	Nivia
	Hand Ball for Sub Junior	10 Nos.	Nivia
	Handball Goal Net	1 Set	Garfill & Others(Super Strong quality)
<b>(IV) HOCKEY</b>	Hockey Stick (Fiber)	78 Nos.	TK Brand & others
	Hockey Turf Ball	120 Nos.	TK Brand & others
	Hockey Goal Net	2 Set	Garfill & Others (Super Strong quality)

**(SIGNATURE OF THE BIDDER)**  
with address and seal

**TENDER FOR SUPPLY OF CONSUMABLE SPORTS EQUIPMENT ITEMS FOR SAI NERC  
IMPHAL.**

**CHALLAN FOR SAMPLE SUBMISSION**

Rate contract for ..... ( to be submitted in envelope B) Challan No.....  
& Date \_\_\_\_\_(listing items as per order mentioned in the tender under  
submission).

Vat/ Sale Tax No & Date \_\_\_\_\_  
PAN No & Date \_\_\_\_\_

Tender No \_\_\_\_\_  
EMD Bank Draft No & date \_\_\_\_\_

Amount of Draft \_\_\_\_\_.

Complete Address (in Capital Letter):

S.N	Name of item	Brand	Technical Specification	No of Samples

**(AUTHORISED SIGNATORY)**  
With address and seal

**Note : One Performa be used for one brand only.**

**FORMAT OF AFFIDAVIT FOR SUBMISSION OF THE QUOTATION ON  
JUDICIAL STAMP PAPER**

Certified that the quality and brand of goods quoted in the tender are correct and as per specifications and allied Technical details mentioned in Annexure - II . The concern party is liable to pay damage out of the Security in case of any defect. The SAI, NERC, Imphal may impose penalty as deemed fit & will have right to make recovery from Security or to make deduction from the bill.

**(Signature of Tenderer with Seal)**

**SPORTS AUTHORITY OF INDIA  
NORTH EAST REGIONAL CENTRE TAKYEL, IMPHAL-795001.**

**QUOTATION FOR SUPPLY OF CONSUMABLE SPORTS EQUIPMENT ITEMS TO SAI  
NERC, IMPHAL.**

**FINANCIAL BID FORM  
(To be submitted in a separate envelope)**

1. Name of Firm .....
2. Name of the Proprietor/ Partner .....
3. Address of the firm .....
- .....

Discipline	Name of Items	Technical Specification	Rate (Rs)
<b>(I) BOXING</b>	Boxing Gloves (10 Oz)		
	Boxing Head Guards		
	Boxing Punching Gloves		
	Boxing Gum Shields		
	Boxing Punching Pad		
<b>(II) FOOTBALL</b>	Football		
	Football Goal Net		
<b>(III) HANDBALL</b>	Hand Ball for Women		
	Hand Ball for Sub Junior		
	Handball Goal Net		
<b>(IV) HOCKEY</b>	Hockey Stick (Fiber)		
	Hockey Turf Ball		
	Hockey Goal Net		
	Hockey Goal Net		

I/ We hereby submit my/ our competitive quotation/amount of inclusive of all taxes like VAT/ Sale Tax/ Freight Charge etc; FOR SAI,NERC, Imphal

I/ We have read the above terms & conditions of this tender and understood the same and shall abide by them. It is certified that I am authorized signatory of the firm.

**(SIGNATURE OF THE BIDDER)  
with address and seal**

**FORMAT FOR SUBMISSION OF QUOTATION OF THE FIRM**

To,

The Deputy Director I/C,  
Sports Authority of India,  
North East Regional Centre, Takyel,  
Imphal-795001

**Subject: Rate Contract to Supply Consumable Sports Equipment Items for SAI  
NERC , Imphal.**

In response to tender notice published in the \_\_\_\_\_ on \_\_\_\_\_, I had  
Purchased tender form No \_\_\_\_\_ from your office.

I am sending herewith my tender document as under:-

- a) **Technical Bid:** - The tender document duly signed on each page and all  
Other documents to be submitted along with the tender **(envelope - B) \*\***.
- b) **Financial Bid:** - The financial bid for the supply is in **(envelope - C)**.

\*\* The following details and supporting documents are available in envelope B for evaluating  
eligibility etc:-

- a) PAN Number (Copy enclosed).
- b) Details of clients to whom the Sports Kit was supplied and copy of award  
letter enclosed.
- c) Copy of audited balance sheet for the last three years 2011-12, 2012-13 &  
2013- 14 should be submitted showing the annual turnover of Rs 40.00 lac  
towards sale of sports goods items.
- d) Affidavit in judicial stamp paper, as required at Sl. No 24 of terms &  
Conditions enclosed at **Annexure-II-B**.

That, I / we will be responsible for all the contractual obligations including  
Uninterrupted supply, quality of consumable sports equipment items etc.

This is certifying that I / we have studied the terms & conditions and understood all  
Clause of the tender in case of award of contract / supply order. I / we undertake to abide by  
all the terms & conditions mentioned in the same.

**(AUTHORISED SIGNATORY)**  
with address and seal

Date :

Encl : As above.